

**WILTON-LYNDEBOROUGH COOPERATIVE  
FACILITIES COMMITTEE *DRAFT MEETING MINUTES*  
For Monday, November 4, 2024 6 PM  
At Lyndeborough Central School-Conference Room**

Videoconferencing: [meet.google.com/wku-wpnh-xaj](https://meet.google.com/wku-wpnh-xaj)

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**I. CALL TO ORDER** *Present Buddy Erb, Peter Weaver, Tiffany Cloutier-Cabral, John Zavgren, Jonathan Vanderhoof, Bill Crouse, and Geoffrey Allen and Jeff Jones online*

**II. REVIEW/APPROVE PRIOR MEETING MINUTES (10/7/24)** *approved unanimously*

**III. REVIEW STATUS OF PENDING PROJECTS**

- **B-wing Bathrooms** *pending art room work and 13 inch drains*
- **Tennis Courts** *mostly done, there are some trees to trim and remove*
- **Boilers** *Kristie confirmed that they met ESSER funding requirements. They passed inspection and they are in use.*

**IV. UPDATE ON PROJECTS AT LCS AND FRES**

*LCS boiler to be done in FY25*

**V. RECOMMENDATIONS FOR CIP AND MAINTENANCE ADJUSTMENTS**

- 1. Crack seal has been done at LCS and FRES*
- 2. Move baseboard heating up to FY25*
- 3. Science room for FY24 -safety upgrades include eyewash station.*
- 4. Remove unused lockers from maintenance plan*
- 5. Add sound system and lights once approved and established should be added to the CIP out years.*

**VI. REVIEW BLUEPRINT**

**Goal to Streamline Project Meeting ADA Requirements and Locker Room  
Function Without Increasing Budgeted Amount**

*Discussion: The Basic Model should include one or two showers  
for Boys and Girls rooms. At least one ADA compliant shower  
for each.*

*Buddy is getting estimates from Castle Builders and another  
vendor.*

*Weatherbee is scheduled to camera the drain lines to map where*

*they go and what condition they are in.  
5K of 90K has been spent on the project so far.*

#### **VIII. PUBLIC COMMENT**

*No public present*

#### **IX. SET NEXT MEETING DATE**

*December 2, 2024 main focus will be to get a recommended warrant article number*

#### **X. ADJOURNMENT**

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